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DIARY NOTESDD/S31 July 1970

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[redacted] Today I had a chance to talk to [redacted] of DD/I who was speaking of some of the accomplishments in the Records Management program.

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[redacted] spoke most highly of [redacted] a DD/S officer who has developed a very good system for the inventory of records and has proved himself to be a most imaginative records management officer.

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[redacted] is very professional, imaginative and could be very useful to any Directorate on an assignment basis where he could bring all of his imaginative talents to bear on a records program in a Directorate.

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He felt that [redacted] various talents could be put to best use where he would have a relatively free hand in proposing and exploiting his ideas. I told [redacted] that I was most pleased to hear this about a DD/S officer and I would bring this to the attention of the appropriate people for consideration of an assignment of this nature.

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DIARY NOTES

DD/S

30 July 1970

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2. Accident in the Cooling Tower Air Conditioning System: About 1:30 a.m. 27 July one of the four fans in the cooling tower next to the power house broke causing an imbalance in the fan oscillation which caused the fan to tear loose and destroy both the fan and the fan supports. As soon as the accident was noted the other three fans were immediately shut down to assess the damage. Necessary assistance from GSA, Value Engineering and Logistics Services Division were called in and worked the remaining part of that night.

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It was discovered that the accident was caused by fractures in the metal and metal fatigue in the fan hubs. Similar conditions were noted in the other fans and in view of the possible dangers these fans were not reactivated. Immediate action was initiated to structurally strengthen the remaining three fans to preclude any metal breakage and the supporting base for the fans was reinforced with redwood timbers. Meantime orders were dispatched to acquire a fan similar to the one that had been destroyed and such a fan was found in the warehouse of a Cincinnati company. Arrangements were made for its air shipment to Langley through GSA facilities. Logistics Services, GSA and other technical assistance was employed through out the night of 27 July and the early morning of 28 July. Number one fan was activated on the morning of the 28th and by 2 o'clock the other two fans were in operation. The cooling tower at this point was working at a little less than 75 percent capacity. By the early evening of 28 July the building began to cool down and by the morning of 29 July the building was quite comfortable for working purposes.

With the cutting off of the air conditioning on 27 July orders were placed through the Director of Personnel that employees could be excused when the temperature and humidity reached unacceptable levels. Very few employees departed during the day but as the temperature and humidity increased at the end of the day a number of employees left an hour or so early. Activation of the emergency generators and emergency air conditioning for OCS, RID, Signal Center, Operations Center and CRS permitted those facilities to continue with little or no delay in their operations.

The response of Logistics Services Division and GSA was outstanding, and the restoration of the air conditioning was completed through extraordinary effort and with a minimum delay. The Director and staff were fully informed of developments and everyone concerned was most sympathetic to the problem. Everyone was equally pleased at the quick response in solving the issue. The new fan for the fourth tower operation arrived by air on 29 July and hopefully this will be in operation Friday evening or Saturday.

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DIARY NOTES

DD/S

27 July 1970

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25X1A [redacted] - PFLAB: John Bross called today concerning an Agency nomination of a deputy to Jerry Burke who is the new Secretary to the PFLAB. Burke is replacing Pat Coyne who will be given a position somewhere else in the Government. [redacted] name had been mentioned among others as one who could serve in this position and I talked to Don about this possibility. I advised Don he was completely free to consider this and while I would like him to remain on the Staff and in the DD/S I would support him fully if he showed interest in this other job. Don indicated he would like to know more about the job and I so informed John Bross. I gather that Don is probably one of about 10 who are being so considered and the next action is with John Bross or [redacted]

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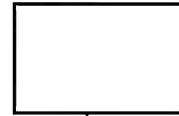
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DIARY NOTES

DD/S

24 July 1970

25X1A Communications Briefing: At the Executive Committee Meeting today Jack Maury mentioned that Senator Goldwater expressed interest in having a briefing at some convenient future time on our world-wide communications operation. [redacted] turned to me and also asked for a briefing of the Office of National Estimates Board on a similar briefing of the Communications network. I passed both of these requests to
25X1A [redacted] and a date has been established in early August for the ONE briefing. Jack Maury will advise sometime in the future when the Goldwater briefing can be accomplished.

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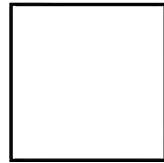
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DIARY NOTES

DD/S

22 July 1970

1. Problem Solving Seminar No. 5: On this date I was briefed by the Seminar group and found their report and their briefing most excellent. It was a well thought out series of recommendations and I am prepared to adopt all of them. I asked the group if they would be willing to remain in 25X1A being to assist me, through [redacted] in implementing the recommendations. 25X1A have outlined to [redacted] a number of things to be done in implementing this program. I feel that the report of this Seminar group represents a real step forward in some of our problems.

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2. [redacted] In reference to this case on which there 25X1A is other correspondence, I briefed [redacted] Personnel who is departing the morning of 23 July for [redacted] to obtain a Secrecy Agreement and make a final separation payment to [redacted]. I explained to 25X1A [redacted] that this had to be posed as a strict Personnel action without any connotation of Security or other matters and we'd need a standard Secrecy Agreement signed and completed before payment. Failure for any reason on [redacted] part to sign the Secrecy Agreement would cause us to withhold 25X1A payment.

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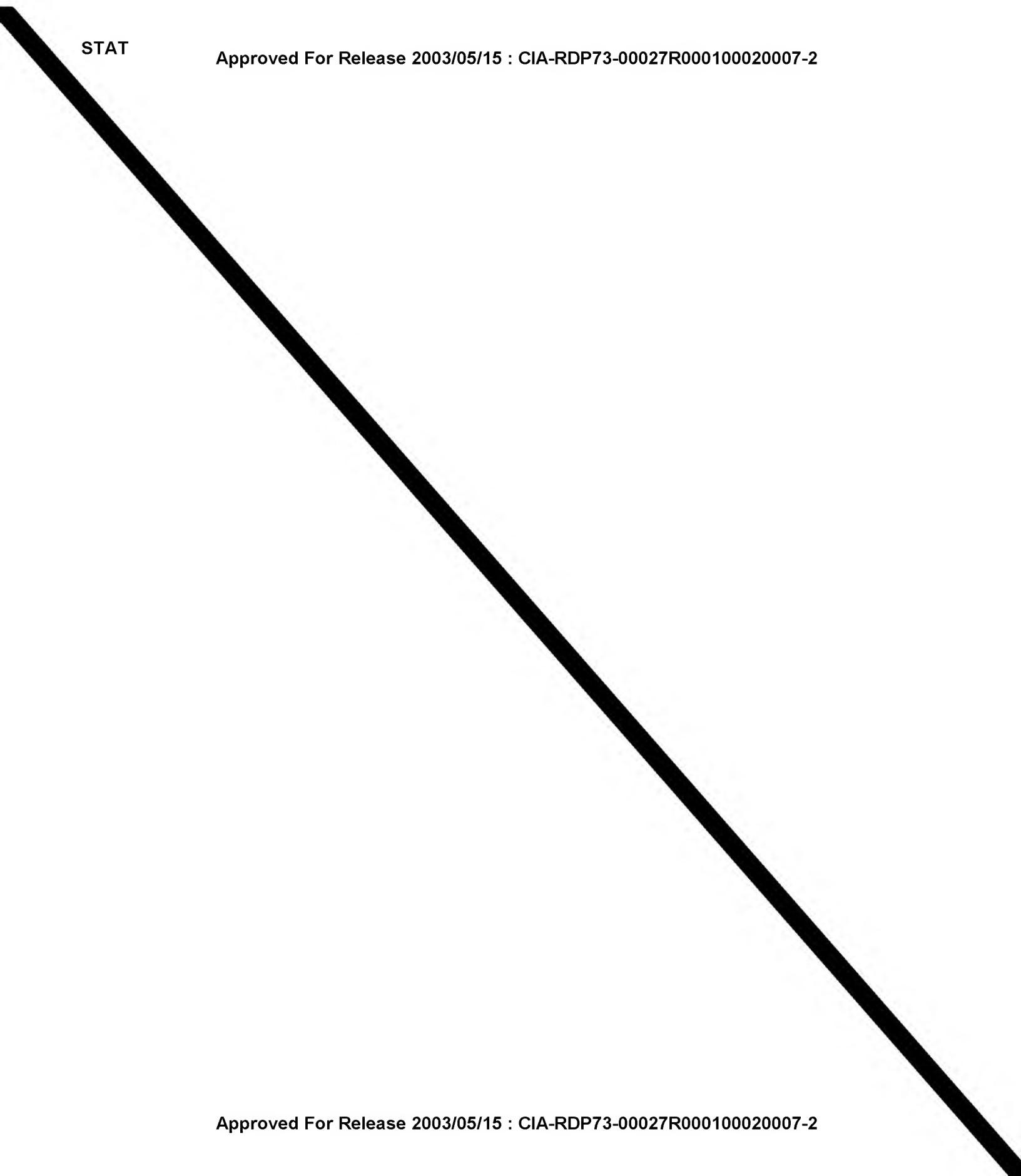


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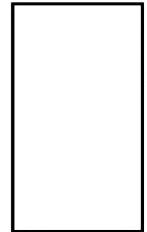
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SECRETDIARY NOTESDD/S21 July 1970

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1. [REDACTED] - Appeal to DCI on Financial Loss: On this

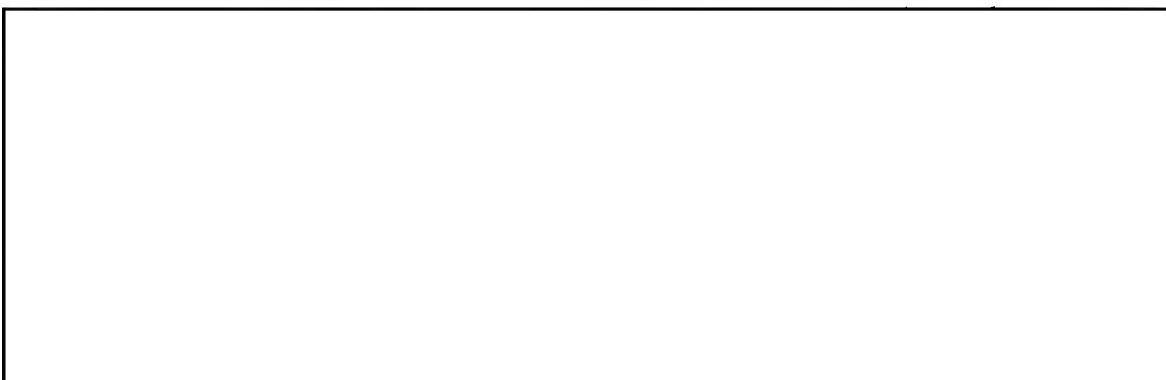
25X1A date [REDACTED] John Warner, and the DD/S met with the Executive Director to discuss this case which was the subject of a memorandum from the Acting IG to the Director dated 16 July 1970. It was agreed that the adverse finding on his loss claim was warranted, however, the Director's signature on the paper denying this claim needed to be changed to better reflect that this was a personal loss on the part of the individual and not a loss of Agency funds per se.

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[REDACTED] es of Information for Federal
It has been proposed that this book be made available to Charles Rogovin, Law Enforcement Assistance Administration, Department of Justice, for publication in an unclassified form for eventual distribution to Municipal and State law enforcement authorities. All references to CIA would be deleted from the book by this agreement. The Director had some reservations but he was assured that this was an investigator's handbook and not a law enforcement handbook. Additionally, in our letter to Rogovin we should make more certain that any reference to the Agency is deleted and that this issuance would be clearly under the authority of the Department of Justice with no attribution to CIA.

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25X1A 4. [REDACTED] - Request for Separation Pay: This is an old case which suddenly came to life when [REDACTED] now located in San Francisco asked if our offer to him of separation pay in 1960-61 was still available as he was in serious financial straits. After reviewing the records with Howard Osborn, John Warner, and coordinating with Jim Angleton, CI Staff, we felt that payment of separation pay even at this time would be warranted. We had authorized it in 1960-61 but [REDACTED] did not accept it at the time. On 20 July we took the matter up with the Executive Director (DD/S, Howard Osborn and John Warner). The Executive Director concurred and checked it with the Director who also concurred. I have asked Bob Wattles to have a Personnel representative go to California to make the settlement which is to appear as a purely Personnel action not related to Security or other factors. I have asked Finance to expedite the preparation of the check and I will brief the Personnel representative prior to his departure from Washington.

ILLEGIB
[REDACTED]

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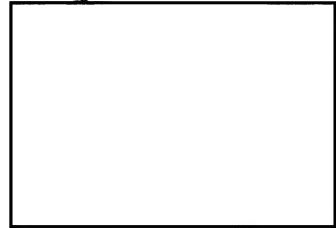
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DIARY NOTESDD/S21 July 1970

*Research and Development Program - FY '73 - FY '76: On this date a meeting of the Deputies with Carl Duckett was held concerning the R&D program for the above referenced years. Duckett proposed that we take a broad look at R&D needs and he discussed most of the topics set forth in the 17 July 1970 memorandum from [REDACTED] It was generally agreed that the R&D working group under [REDACTED] would continue to meet and explore this problem and then report back for another meeting of the Deputies. At times it was a bit hard to see where the R&D follow on or spill out would occur from some of the topics discussed and the approach to the larger problem which commentary had little substance and very little guidance; I felt that there was an insufficient sense of organization in approaching the problem. I suggested that on some of the topics that appeared worthy of further exploration that we should adopt a procedure which would permit us to more readily assess what we are doing now, what other activities within the Agency are related to a given topic and by putting them all together we could assess our program techniques, capabilities and facilities committed to that particular program. We could then determine that on which we need to have more guidance or information which might well become an R&D topic; at the same time we should consider from a policy standpoint whether this further development is really necessary and whether we would use it even if we had it. I used as examples technical methods of personnel selection and pointing out that we have a rather active personnel selection program and all the assets and techniques can be identified as to the make up of the present program. On the other hand we have ORD/DD/S&T conducting various studies on human behavior but we are not knowledgeable of the substance of these studies, we have no idea whether or not they apply to personnel selection and there would be a moot question in many instances whether these techniques would be used by us under any circumstances in personnel selection. Certainly we cannot determine R&D until we put all this information together to make a policy determination as to which way we are going. I seriously question research and development for the

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sake of R&D alone without an identified goal or object behind it. As a second
25X1A instance I used [redacted] where we have gone ahead and developed a very
expensive vehicle at some millions of dollars in cost but we have no
definitive decision that we will use it and that we will engage in overflights
of hostile territory where this vehicle reportedly would be of the most value.

My premise did evoke some discussion and I tried to set up a
format by which this could be explored on an organized basis but there
was little desire from the chair to have this structuralized so we can get
at it in an organized way.

I do wish to explore in some depth the possibilities of R&D support
to DD/S functions. We have done little in this area except in specific
fields - Communications and Security audio countermeasures. There are
perhaps many R&D aspects which would be of material value to the Agency
as opposed to the expensive vehicles which may never fly and even if it
flies we may never use it.

25X1A I have asked [redacted] to prepare for me certain memoranda
explaining the background of the approach to the DD/S offices to consider
R&D application which I will first launch through a staff meeting with
25X1A [redacted] present. He will prepare in draft the necessary papers and
I will ask [redacted] to assist him in this regard.

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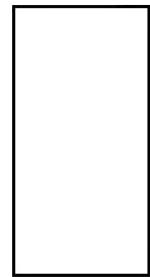
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DIARY NOTES

DD/S17 July 1970

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1. [REDACTED] /TSD called this date to speak very highly of the performance of [REDACTED]. He was most pleased and had many complimentary things to say. He wants to recommend him for promotion. I advised that I would be pleased to receive the recommendation and assured him that it would be given the fullest consideration.

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2. Macomber Task Force Reports: At the Executive Committee Meeting this morning the Executive Director advised that copies of the 13 task force reports at State Department had been furnished by Macomber to the Agency. The Executive Director is furnishing copies to the DD/S and the DD/P and asked for any comments that we might make available to Macomber and State. I have asked [REDACTED] upon receipt of these reports, to recommend to me a group to review these for briefing purposes and consideration of any recommendations we should make to the Executive Director.

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3. [REDACTED]-Senator Byrd: At the Executive Committee Meeting this morning it was reported that the [REDACTED]

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poration had filed a complaint with Senator Byrd over the fact that they were not awarded the contract for the 330 light tables for NPIC. The contract was awarded to [REDACTED]. I checked with Frank

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[REDACTED] as to the background of this contract award and subsequently talked with [REDACTED]. It was agreed that [REDACTED] would have DIA/

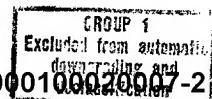
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DOD to whom the Senator Byrd complaint letter was sent respond to Senator Byrd with an interim reply advising that they were looking into the matter. We will then pull up all the facts and prepare a formal

type reply that DIA can send to Senator Byrd. We are expecting that a copy will be sent to [REDACTED]. If there are any problems

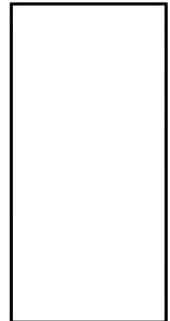
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it may be necessary we brief Senator Byrd on this through Legislative Counsel before DIA sends the letter giving the final account. This action will be determined a bit later.

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25X1A [redacted] Subject is a specialist in information processing requirements, particularly types of skills needed, how many on a given activity, and in what possible way career structure should be involved. He is conducting a study at the direction of [redacted] and for this purpose needed access to the job descriptions of computer specialists around the Agency. [redacted] was endeavoring to make such job descriptions available and in the process Bob Wattles raised the question as to whether there would be any policy issue resulting from making available this information to an outside consultant. I cleared this with the Executive Director who had no objection and [redacted] cleared this also with Jim [redacted]. The job descriptions will be made available.

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DIARY NOTE



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DD/S

15 July 1970

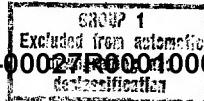
Alcoholism-Briefing of the Executive Director: A July 1970 Civil Service Commission Newsletter on Occupational Health dealt with the problem of drugs and alcoholism. The Executive Director noted this and asked for a briefing on this matter by the DD/S and Dr. Tietjen. We met with the Executive Director today and the report in substance was as follows.

Alcoholism is one of several problems in the medical field in the treatment of personnel-Agency or elsewhere . It is not much of a problem within the Agency and no special measures are required at this time to handle it. The problem is dealt with through diagnosis resulting from examinations, reports, etc.; preventative action through education, training courses, and briefings; and disposition through rehabilitation and administrative action or disability retirement. The only problem is that of early referral of a problem but this is not an issue at this time.

As regards drugs we have no drug problem among staff employees in the Agency. There is an increasing number of problems in dependent children of Agency employees which follows about the same pattern as is found in public life. Guidelines have been developed by Security, Personnel, and Medical in consideration of applicants for employment and this seems to work well. It may have to be revised as we have further experience in this field. Briefings are conducted of dependents going overseas as to the problems in the drug area. In Headquarters briefings of employees are conducted through the noon movie program and through training courses.

It was agreed that on both alcoholism and drugs we need not take any special action at this time.

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DIARY NOTESDD/S15 July 1970

Non-Staff Annuity Plan: At the Deputies' Meeting today the non-staff annuity plan was considered. It was approved in principle subject to approval of regulatory issuances which would spell out the specific operation of the plan. The Executive Director felt that the proposal was loosely written and he was informed that this was a paper for approval in principle and was not the procedural document. Following approval in principle then the necessary regulatory governing regulations would be developed by which the plan would be operated. It was suggested that in the descriptive material for this program that models of annuity coverage be developed which could be presented to the prospective annuitants so they could make a proper selection of the most suitable plan. This would permit selection of variable annuities that would be available. It was further suggested that this again be submitted for a final review by representatives of the insurance companies and North American. In order to establish the administrative and legal basis it was agreed that there should be a regulation for each plan proposed. The DD/P suggested that for career agents the annuity program should be made mandatory. This was a suggestion which was not formally acted upon. The Director of Personnel advised that there were certain special cases that needed immediate action and should not be delayed pending the development of the formalized regulatory and administrative papers. It was agreed that these should be submitted to the Executive Director for immediate decision and action which would be covered by the actuarial program as it is developed.

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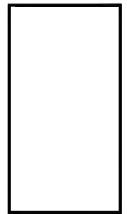
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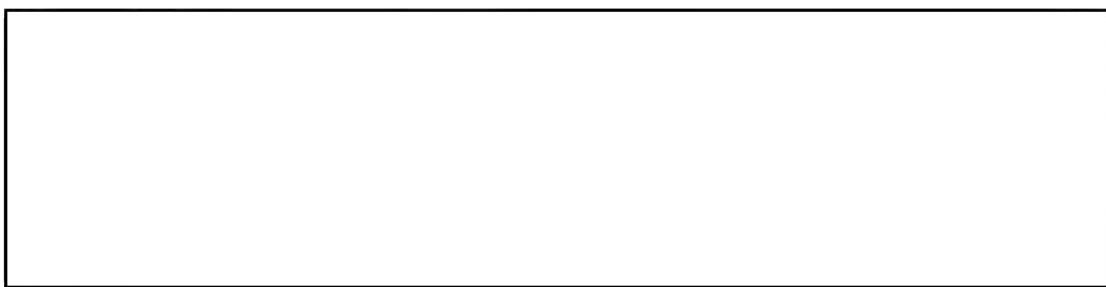


DIARY NOTES

DD/S

13 July 1970

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* 2. SIGINT Review: I talked to [redacted] today and advised him that it was agreed at the Director's luncheon with the Deputies on 29 June that the internal coordination of SIGINT deserved a hard look from the management point of view and that Ed Proctor, with representatives from each Directorate, would undertake such a review and make recommendations. The fact of such a review had reached [redacted] of the Office of Communications who had not been properly informed by me that such a review was to be undertaken. [redacted] as the DD/S representative and I will so inform Ed Proctor.

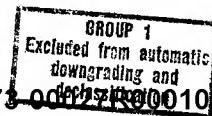
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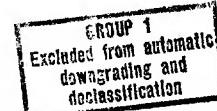
DIARY NOTESDD/S10 July 1970

1. Mr. Scheffey-Bureau of Public Roads: I called Mr. Scheffey to advise him that I was sending him a picture of the Agency and the adjoining BPR property for his office. He was most appreciative.

Mr. Scheffey advised that he had met with the Administrator of the Bureau of Public Roads and that he had evidenced serious interests in the status of the BPR property and their desire to retain it for the Fairbanks Highway Research Station. I gathered that the Administrator had taken active steps with GSA or the Blue Ribbon Panel to express BPR's continuing interest. Mr. Scheffey indicated that they had scaled down their plans for exploitation of the property particularly eliminating such things as the network of roads that were to be used for testing purposes. These will be conducted in areas outside of the Washington Metropolitan area. Mr. Scheffey did not indicate the status of his A&E funds but I gathered that part of the consideration by the Administrator was to sponsor the acquisition of these funds for continued planning by BPR. Mr. Scheffey indicated he would keep me advised of developments.

2. Space-Signal Analysis: Today I became aware of a proposal from [REDACTED] (OCS) that suggested that the Signal Analysis activities of the Agency be consolidated into a single location where common use could be made of Signal Analysis computer facilities. Inherent in such a proposal would be some additional management features in the Signal Analysis management program. I first learned of this from John Clarke and following this I called [REDACTED] and this morning I talked to Don Steininger. To the above officers I indicated that with a major space rearrangements to take place in the near future as a result of obtaining the fourth floor of the [REDACTED] it might be possible to make available an appropriate space arrangement where Signal Analysis could be consolidated for central use facilities. Since I have no idea as to the parameters of this problem such as numbers of people, amounts of equipment, components involved, nearness to users of the Analysis, I asked [REDACTED] Steininger to give me a rough estimate of these factors so that we could make a ballpark estimate as to whether this could be accomplished within our space availability. I briefed [REDACTED] and asked him to get in touch with [REDACTED] on this proposal. In a few days we should have such information to make a further analysis of this proposal.

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DIARY NOTES

DD/S

9 July 1970



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1. [redacted] - Task Force

Survey: Since the survey by the Task Force would logically include the space at [redacted] it was felt appropriate that we should have a TSD representative on the Force for that period of the survey. Accordingly I called [redacted] and asked him to nominate a representative to [redacted] for this purpose. [redacted] was pleased to do so.

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25X1A 2. Building Space Planning Moves: Today a meeting was held with Messrs. Blake, [redacted] Coffey, and the DD/S concerning the proposed space moves to accommodate the requirements of OSP and SPA and make full utilization of the [redacted] fourth floor. After some discussion I proposed the premise that we should replan these moves with the following principles in mind:

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a. We should plan to make maximum common use of the facilities in [redacted] as joint use could be made of the Communications Center, the war room, conference room, contractor interview room, and perhaps a consolidation of the Support staffs of the various components located in [redacted]

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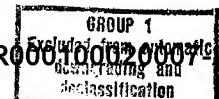
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b. It was my idea that especially DD/S&T could be given exclusive occupancy [redacted] expanding SPA to its needed requirement, expanding OSP for its requirement and perhaps moving in even more units--in effect merging some of these with ongoing OSA activities, the premise being that OSP and SPA may seek to expand even beyond present expected approved limits and if they do so it would have to be at the expense of OSA in the [redacted] or they would have to move outside of the Washington Metropolitan area. My philosophy is that these two organizations which have a potential of expansion should not be located in the Headquarters Building where that expansion capability would be in competition with the hard-core ongoing functions of the Agency. If the above move is practical, we could consider moving and rearranging other outside units which are now scattered into consolidated cores in the different buildings. This would make for greater efficiency in units that are scattered in Rosslyn which could be consolidated in one building in Rosslyn.

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25X1A Moves contemplated along this line are the complete move out of the [redacted] of the Security group making room for OEL or OSP from a consolidation standpoint. (For additional information see my Diary Note of 10 July about the possible consolidation of Signal Analysis Activity in the [redacted])

25X1A

3. 2430 E Street: Jack Blake reported that an inquiry had come to the Office of Logistics from GSA which originated with the National Capital Planning Commission. The inquiry was as to the availability for use of 2430 E Street and adjoining property. The Navy said their property was not available as it served as a medical facility for the White House et al. GSA replied on our behalf that it did not have any alternative sites to which to move our present occupants. It is believed that this reply closes out this inquiry.

25X1A *4. Improvement of Kirby Road: [redacted] was in to see the Executive Director about the proposed improvement of Kirby Road by the Virginia State Highway Commission which will take some of [redacted] property. He asked whether we could find out anything about it and whether we would be taking a position. About two days later an item appeared in the paper and I asked Jack Blake to obtain plans from the Highway Commission. We have no direct interest except that any improvement of Kirby Road would be to the benefit of our employees and I don't see how we can help [redacted]

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25X1A

25X1A [redacted]

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